



Coming Soon! We're updating our People Insights Platform to help you unlock the power of employee feedback faster and easier.



### What's New?

## **New Home Page**

When you log in, you'll start on our **new home page curated for you** with real-time insights, research, and dynamic alerts.

You can access any of your surveys, reports, products, and action plans via the top navigation. Simply log in and choose where you want to go and want to do.



### **Centralized Access**

Access your surveys, reports, and action plans in one click via the top navigation.



#### **Dynamic Alerts**

Keep in the know with your updates and to-dos. Click on these for more information or to jump to the required action (e.g., surveys).



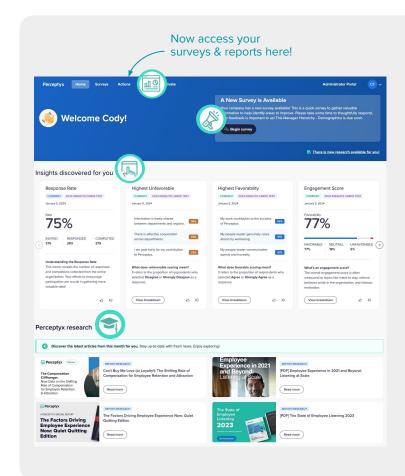
## Al Insights

Gain a deeper understanding of your employee feedback from the most recent managed listening events via your Al generated insights. Discover meaningful patterns, trends, and opportunities curated for you to drive success for your team.



### **Curated Research**

Access curated research from our in-house team of EX experts to help you address the unique needs of your people.



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Once in your **Surveys** and **Actions** areas, review, analyze, and action on your insights per usual.

# Get Ready for Launch

Perceptyx

Manager & Reporting Guide

## **Access Your People Insights Platform**

- On Jan. 31, log in to your platform as usual (same login).
   Once you log in, you'll see the new People Insights Platform.
- 2. Review your new features:
  - Updated Navigation
  - Dynamic Alerts
  - o Al Insights
  - Recommended Research

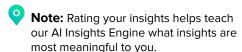
## **Access Your Surveys, Reports & Action Plans**

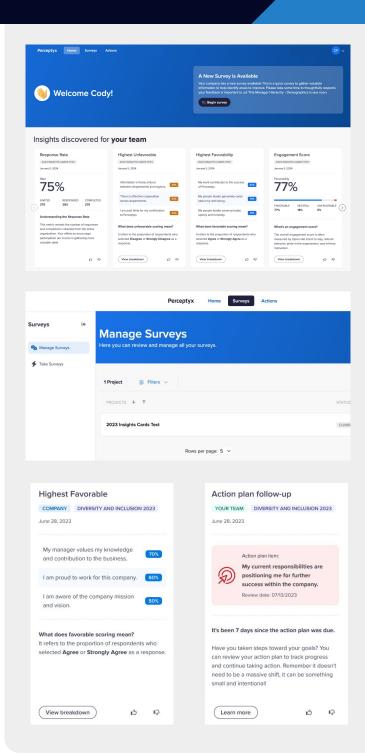
- 1. Navigate to the top menu bar.
- 2. Click to select where you want to go: **Surveys**, **Actions**, etc.
  - Note: Once in your Survey and Actions areas, review, analyze, and action on your insights per usual.

## **Action with Your New Insights**

Your new Insights bubble up trends and opportunities from your last managed event. Review these to uncover insights and take action.

- 1. Navigate to the Insights area and **review your Insights**.
- 2. Once you've reviewed your Insights, you can:
  - Take Action:
     Click the action button on the Insight to begin.
  - Rate it:
     Provide feedback by clicking the thumb up or down.





## Resources

- People Insights Platform Microsite
- Questions: Contact your HR Admin.

